



ADVANCED PLACEMENT EXAMS 2020

LUDHIANA, INDIA

TEST CENTER:	Sat Paul Mittal School
Center Address:	Urban Estate, Phase II, Dugri.
AP Coordinator:	Ms. Supriya Khurana
AP Coordinator's Email Address:	supriya.khurana@satpaulmittalschool.org
AP Coordinator's Contact Phone:	+91 9814056611
Contact Hours:	8:00 am – 2:30 pm
Registration & Payment Deadline:	Registration opens on November 16, 2019. Deadline to pay and register is February 20, 2020, 11:59 PM IST
(LATE ORDERING)	Register for regular (May 4-15, 2020) exams before the deadline.
AP Exam Fee:	Regular Testing Exam: Rs. 14,500 per AP Exam (including GST) LateTesting Exam : Rs. 17500 per AP Exam (including GST)
Payment Instructions:	Payment can be made by Demand Draft, drawn in favour of 'Sat Paul Mittal School', payable at Ludhiana. You can submit the DD in person or send it by post. If sending by post, please include a printed copy of your application form, so that we can match the payment to your registration. The envelope must mention the name of the AP coordinator in order to avoid any confusion. Please write your name at the back of draft too.
<u>Refund Policy:</u>	REGULAR TESTING -Full refund for cancellation made before March 8, 2019. Cancellation charges will be charged thereafter. LATE TESTING – No refund available In the event of cancellation or no-show .

REGISTRATION & PAYMENT INSTRUCTIONS

Complete ALL STEPS BELOW (register online and pay test center) by **February 20, 2020** to reserve your seat. The Test Center will provide an AP Admission Ticket as confirmation that your seat is reserved.

IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER, YOU WILL NOT BE ABLE TO TAKE THE TEST AND IF YOU PAY BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TAKE THE TEST.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps 1 - 5)



1 SIGN IN TO MY AP

Sign in to myap.collegeboard.org using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT.

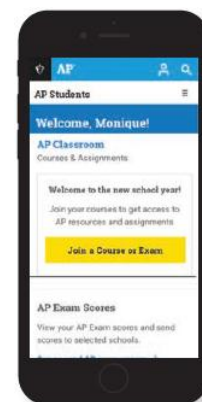
❶ Forgot your login info? Follow the “Forgot username or password?” links to reset them.

❷ Don't have a student account yet? Click the **Sign up** link. **IMPORTANT: Create your College Board account using the same email you will provide to the test center.**

❸ Having technical issues? Contact AP:

Email: apstudents@info.collegeboard.org

Phone: +1 212-632-1780



2 JOIN AN EXAM

Click the **Join a Course or Exam** button.



3 SUBMIT YOUR JOIN CODE

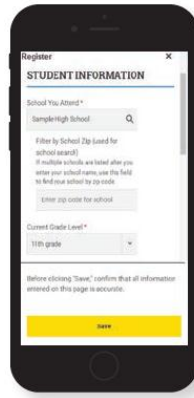
Check the India AP Exam schedule on <http://ap-india.org>. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click **Submit**. (Repeat for each exam you wish to take.)

[CHECK JOIN CODES FROM LAST PAGE]



4 VERIFY EXAM INFORMATION

Confirm the exam name, exam date, and test center name are what you want. Click the **Join a Course or Exam** button.



5 FILL OUT REGISTRATION INFORMATION

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps **2 - 4** for each exam you wish to take.



6 PAY TEST CENTER WITHIN 5 DAYS OF COMPLETING ONLINE REGISTRATION OR BY MARCH 9, 2020, WHICHEVER COMES FIRST. EMAIL YOUR PAYMENT DETAILS TO THE TEST CENTER COORDINATOR SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION.

FILL IN THE INFO BELOW AND EMAIL TO THE TEST CENTER COORDINATOR:

- Student First Name: _____
- Student Last Name: _____
- Student Primary Email (same as on your College Board account): _____
- Student Mobile: _____
- Student Date of Birth (DDMMYYYY): _____ (see age acknowledgement below)
- List All Exams You Registered for Online:
 - REGULAR TESTING: May 4 – May 15, 2020: _____
 - LATEST TESTING: May20- May23,2020: _____
 - Late testing Reason: _____

For Payment: Demand Draft Issuing Bank or Bank Name (as applicable): _____

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTAND ALL AP EXAM TEST CENTER POLICIES.

- I acknowledge that I will be under 21 years old (born after May 31, 1999) at the time of taking any AP Exams in May 2020.
- I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
- I acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT or AADHAR CARD to the test center on exam day, or I will not be able to test.
 - Photocopies of the ID will not be accepted.
 - Plan visa applications or ID renewals in advance,
 - to ensure you have valid ID in hand on test day.



7 RECEIVE ADMISSION TICKET FROM TEST CENTER

The test center will provide an admission ticket to you after they have ordered your exams. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid passport or Aadhar Card, or you will not be able to test.

Course Name	Section Name	Active Join Code
AP Biology	REGULAR TESTING	4473ZV
AP Biology	LATE TESTING	MQQ4E6
AP Calculus AB	REGULAR TESTING	GPAXRP
AP Calculus AB	LATE TESTING	Z3Q72D
AP Calculus BC	REGULAR TESTING	PWENQ3
AP Calculus BC	LATE TESTING	WP3WAM
AP Chemistry	REGULAR TESTING	J6674J
AP Chemistry	LATE TESTING	NR3DM2
AP Comparative Government and Politics	REGULAR TESTING	XZP43M
AP Comparative Government and Politics	LATE TESTING	AQ4Y6R
AP English Language and Composition	REGULAR TESTING	2AZGQ4
AP English Language and Composition	LATE TESTING	RE7796
AP Environmental Science	REGULAR TESTING	2YPJEK
AP Environmental Science	LATE TESTING	X4YVAN
AP Human Geography	REGULAR TESTING	E6JWA4
AP Human Geography	LATE TESTING	4G9NZV
AP Macroeconomics	REGULAR TESTING	Q2DW4G
AP Macroeconomics	LATE TESTING	Q9XN64
AP Microeconomics	REGULAR TESTING	NAA3MK
AP Microeconomics	LATE TESTING	3G79KV
AP Physics 1	REGULAR TESTING	KQ9X7J
AP Physics 1	LATE TESTING	NNE72K
AP Physics 2	REGULAR TESTING	P6GXN9
AP Physics 2	LATE TESTING	K63AP6
AP Physics C: Electricity and Magnetism	REGULAR TESTING	PVPPV4
AP Physics C: Electricity and Magnetism	LATE TESTING	Q9YVX9
AP Physics C: Mechanics	REGULAR TESTING	DAKDJK
AP Physics C: Mechanics	LATE TESTING	J7VQAR
AP Psychology	REGULAR TESTING	3MQJRD
AP Psychology	LATE TESTING	DD249Y
AP Statistics	REGULAR TESTING	3WXZ2Z
AP Statistics	LATE TESTING	2YJD9E